



**GLOBAL
FRANCHISE
TRAINING GROUP**
WORLD EXPERTS

إدارة الموارد البشرية
وشئون الموظفين

Human Resources
& Personal Management



إدارة الموارد البشرية وشؤون الموظفين

الرقم	اسم البرنامج	تاريخ البداية	تاريخ الانتهاء
1	Visions and Strategies of HRM and Measuring Organizational Performance Efficiency	2020/06/07	2020/06/11
2	Advanced Selection, Interviewing & Recruitment Skills	2020/06/07	2020/06/11
3	Improving Productivity & Employee Engagement through Effective Frontline Leadership	2020/06/14	2020/06/18
4	الاتجاهات الحديثة في تخطيط المسارات الوظيفية وتصميم وموازنة الوظائف	2020/06/14	2020/06/18
5	Manpower Organisation, Succession Planning & Trend Analysis	2020/06/21	2020/06/25
6	Nature and Scope of Human Resource Management	2020/06/21	2020/06/25
7	Employee Relations: Roles and Responsibilities	2020/06/28	2020/07/02
8	التميز والكفاءة في إجراء المقابلات، استقطاب الكفاءات واختيارها وإدارة الأداء للموارد البشرية	2020/06/28	2020/07/02
9	HR Analytics: Concepts and Tools for Effective Decision-Making	2020/07/05	2020/07/09
10	Recruitment, Selection & Retention: Essential Skills for Competent Workforce Preservation	2020/07/05	2020/07/09
11	التميز وإدارة الجودة الشاملة للموارد البشرية و شؤون الموظفين والتطوير الإداري وتحقيق الكفاءة باستخدام النظريات الحديثة	2020/07/12	2020/07/16
12	Certified Human Resources Professional: From Traditional HR Role to Business Partner	2020/07/12	2020/07/16
13	Measuring the Return on Investment in Human Resources	2020/07/19	2020/07/23
14	Human Resources Development & Personnel Management	2020/07/19	2020/07/23
15	Aligning Training With Organizational Development	2020/07/26	2020/07/30
16	مهارات إعداد الكوادر الجديدة والإحلال الوظيفي بكفاءة وفاعلية	2020/07/26	2020/07/30
17	HR Leadership: Competencies for Exceptional Performance	2020/08/09	2020/08/13
18	Measuring and Forecasting Human Capital Investment	2020/08/09	2020/08/13

2020/08/27	2020/08/23	الاتجاهات الحديثة في تخطيط المسارات الوظيفية وهيكله الأعمال وتصميم الوظائف	19
2020/08/27	2020/08/23	Workforce Planning, Talent Management and Saudisation	20
2020/09/03	2020/08/30	Compensation, Benefit Administration & Reward Management	21
2020/09/03	2020/08/30	Managing Human Capital in the Oil, Gas and Petrochemical Industry	22
2020/09/10	2020/09/06	The Art of Human Resource Management: Creating & Developing an Effective Personnel Function	23
2020/09/10	2020/09/06	Development of HR Policies and Procedures Manuals	24
2020/09/17	2020/09/13	الاتجاهات الحديثة لقياس الأداء الإستراتيجي وأساليب التحفيز الوظيفي وتطبيقات KPIs	25
2020/09/24	2020/09/20	HR Competencies: Design, Development and Implementation	26
2020/09/24	2020/09/20	HR Analytics: Concepts and Tools for Effective Decision-Making	27
2020/10/01	2020/09/27	التخطيط الاستراتيجي للموارد البشرية واعداد وتطوير الكفاءات من خلال التقنيات الحديثة وتكنولوجيا الموارد البشرية	28
2020/10/01	2020/09/27	Certified Human Resources Professional: From Traditional HR Role to Business Partner	29
2020/10/08	2020/10/04	Advanced Human Resources Management Seminar: The Latest HR Professional Techniques	30
2020/10/08	2020/10/04	Managing your Human Resources for Best Performance	31
2020/10/15	2020/10/11	Writing and Measuring HR Strategies: Maximizing Alignment with the Business	32
2020/10/15	2020/10/11	Business Driven HR: Evaluating the impact of strategic HR	33
2020/10/22	2020/10/18	HR in Practice, and Effective HR Policies and Procedures	34
2020/10/22	2020/10/18	Recruitment, Selection & Retention: Essential Skills for Competent Workforce Preservation	35
2020/11/05	2020/11/01	HR Processes, Culture & Change Management Programme	36

إدارة الموارد البشرية وشؤون الموظفين

2020/11/05	2020/11/01	Recruitment & Selection Workshop	37
2020/11/12	2020/11/08	Delivering a Compelling HR Business Case	38
2020/11/12	2020/11/08	Advanced Human Resources Management Seminar: The Latest HR Professional Techniques	39
2020/11/19	2020/11/15	Developing an Employee Engagement Strategy	40
2020/11/19	2020/11/15	Mastering The Training Cycle – from Training Needs Analysis to Evaluation	41
2020/11/26	2020/11/22	Human Resources Development & Personnel Management	42
2020/11/26	2020/11/22	Aligning Training With Organizational Development	43
2020/12/03	2020/11/29	الادارة المتقدمة والاتجاهات الحديثة لشؤون الموظفين والتطوير الوظيفي	44
2020/12/03	2020/11/29	Aligning Training With Organizational Development	45
2020/12/10	2020/12/06	Managing your Human Resources for Best Performance	46
2020/12/10	2020/12/06	Employee Relations: Roles and Responsibilities	47
2020/12/17	2020/12/13	Human Resources Development & Personnel Management	48
2020/12/17	2020/12/13	Professional Recruitment Analyst	49
2020/12/24	2020/12/20	HR as a Strategic Partner	50
2020/12/24	2020/12/20	HR Business Partner Development - Masterclass	51
2020/12/31	2020/12/27	Plant Upset Management: Manage Manpower Effectively and Assess Risk Properly	52
2020/12/31	2020/12/27	Recruitment, Selection & Retention: Essential Skills for Competent Workforce Preservation	53
2021/01/07	2021/01/03	Human Resources & Capability Development In Oil & Gas	54
2021/01/07	2021/01/03	Human Resources KPIs: Benchmarking HR Performance	55

2021/01/14	2021/01/10	الرؤية الاستراتيجية لإدارة الموارد البشرية وقياس الأداء فى ظل منهجية الجودة الشاملة	56
2021/01/21	2021/01/17	Total Quality Management (TQM): Tool Box For Continual Improvement	57
2021/01/28	2021/01/24	Preparing and Qualifying Human Resources Specialist	58
2021/02/04	2021/01/31	Leading for Organisational Impact	59
2021/02/04	2021/01/31	Basics of Human Resources Management	60
2021/02/11	2021/02/07	Leading Strategic HR Transformation	61
2021/02/11	2021/02/07	HR Leadership: Competencies for Exceptional Performance	62
2021/02/18	2021/02/14	HR Change Management Leading	63
2021/02/18	2021/02/14	Leveraging HR Analytics and Data	64
2021/03/04	2021/02/28	HR Analytics: Concepts and Tools for Effective Decision-Making	65
2021/03/04	2021/02/28	الإبداع والجودة في التدريب الاستراتيجي والتمكين الوظيفي	66
2021/03/18	2021/03/14	Job Analysis and Job Description Techniques	67
2021/03/18	2021/03/14	Improving Productivity & Employee Engagement through Effective Frontline Leadership	68
2021/03/25	2021/03/21	HR as Business Partner	69
2021/03/25	2021/03/21	Employee Relations: Roles and Responsibilities	70
2021/03/25	2021/03/21	Mastering The Training Cycle – from Training Needs Analysis to Evaluation	71
2021/04/01	2021/03/28	Role of HRM in Strategic Management	72
2021/04/01	2021/03/28	Managing Employee Performance, Behaviour & Attitudes	73
2021/04/01	2021/03/28	HR Leadership: Competencies for Exceptional Performance	74
2021/04/01	2021/03/28	Senior HR Professional	75